

Boxing & Shipping

Dimensions & weights

Neuland® conference equipment is naturally bulky and requires careful transport. Here you will find the respective packaging units, along with their dimensions and weights. When renting, please note that the empty packaging usually has to be stored on-site until returned. Also consider the dimensions of passageways and, if applicable, elevators.



Pinboards



Flipcharts



Whiteboards



GraphicWall LW-X



GraphicWall V3 (XL)



- A** For up to 5 pinboards. L132 W56 H102 cm • 91 kg
- B** For up to 10 pinboards/flipcharts. L140 W90 H95 cm • 105 kg
- C** For up to 15 pinboards/flipcharts. L140 W90 H145 cm • 155 kg
- D** For up to 5 flipcharts. L86 W66 H130 cm • 76 kg



For 1 to 10 whiteboards
L198 W54 H160 cm
Empty weight: 127 kg
plus 20.5 kg per whiteboard
maximum weight: 332 kg



For 1 GraphicWall LW-X
or LW-X Comfort
L140 W55 H98 cm • 95 kg



For 1 GraphicWall V3
or V3 XL
L157 W40 H110 cm
Weight V3: 83 kg
Weight V3 XL: 91 kg

Important information about

Transport & Storage

of rental items & empties

Choosing the right carrier

We generally strive to find the most cost-effective and practical shipping method for our customers. Depending on the type of item, order volume, and distance to the delivery location, this is usually the freight forwarder DB Schenker. However, each of the shipping options offered has its advantages. This table shows the possibilities and limitations of each option:

	Cost	Punctuality for delivery and pickup	Assembly & container storage bookable	Packaging units, comments (please clarify details & requests with us individually)	Recommended variant / case studies
Freight forwarder DB Schenker	Usually cheapest from a distance of around 100 km	Delivery within a 2-day window (during the ordered day or 1 day before) Pickup during the ordered day	✗	Depending on the quantity, usually in roll cartons or cases. Delivery to/from curbside only.	You are more than 100 km from Schwetzingen and/or are ordering large quantities. You want to save costs and are flexible regarding the delivery time window.
Courier service	increased costs	Delivery and collection can be planned to within a few hours +/-	✗	Roll cartons, flight cases, or single bags, depending on the size.	Rather small quantities, very short notice and/or it is necessary to deliver further than to the curb.
Direct rides through rent4event (often useful within a 100 km radius around Schwetzingen)	Optimal up to approx. 100 km.	Delivery and collection can usually be planned within +/- 1 hour	✓	Roll cartons, cases, bags. Depending on the size. Empty container storage is optional.	Useful within a 100 km radius or if assembly s required or if time frames are tight or if delivery is further than curbside or there is no storage space for empties.
Pick up by yourself	(omitted)	Weekdays from 9 a.m. to 6 p.m. In individual cases, appointments can also be made at other times.	✗	Can be individually adapted to your transport options.	Here, you have complete flexibility and manage your own business. No delivery costs. Pickup/delivery can be arranged outside of opening hours by arrangement.

Access, transport routes and storage options for empties on site

In your own interest – to avoid complications at the location – we ask you to check the conditions on site and compare them with our shipping methods. The „empties“ (bags, cases, pallets, and boxes) generally take up the same volume as they would for shipping and must be stored on site. **Boxes are not disposable packaging.** Storage spaces and transport routes (e.g., elevator sizes, stairs, access points for truck sizes, etc.) should therefore be considered during the planning phase. We list some of the common dimensions above, but we would be happy to discuss the optimal solution with you.

Return shipping – uncomplicated and secure:

We've prepared all the labels for you.

Simply stick them over the old ones.

See [next page](#)

How to ensure a

Safe Return

of Neuland rental products

Thank you for your order of Neuland® rental products. We will do everything we can to ensure your goods arrive at the event location on time and undamaged. Please help us ensure that returns after your event are just as smooth and at no additional cost.

Larger hotels and other event venues in particular can sometimes easily lose track of things when things get a bit hectic. With just a few steps, you can ensure a smooth return process.

This information is only relevant for shipping via a freight forwarder. >>[See previous page](#)

Such a clear plastic sleeve is included in one of the packages with your order. Inside you will find:

■ The delivery note

Please keep this for your records.

■ A shipping bag with the DB Schenker booking overview

Please remove the old shipping bag or simply cover it with the enclosed return shipping documents.

■ DB Schenker shipping labels in the number of packages

Please use these to cover the old barcode stickers.

The order doesn't matter. The appearance varies depending on the region, but they are always in DIN A6 format and self-adhesive.

Please inform the hotel or event location staff that the shipment will be picked up promptly by DB Schenker and, if possible, stowed at the delivery entrance/goods receiving area. Thank you for your assistance!

